

**New Haven Public Works
City of New Haven, Missouri
Position Posting
Public Works Department**

The City of New Haven is currently accepting applications for the Public Works Department. The Public Works Department performs regular operation and maintenance tasks for the City's infrastructure systems (water, wastewater, natural gas and streets) and facilities. The employee must be able to manage numerous tasks at once, including work crews, schedules, and maintenance and improvement projects. The employee must be a self-starter and able to work without supervision.

Necessary Knowledge, Skills and Abilities

- General knowledge of public works operations and principles
- Must be able to operate department vehicles and heavy equipment, to include backhoes, excavators, skid loaders, dump trucks and other equipment
- General understanding of municipal ordinances, policies and procedures
- Ability to communicate effectively with co-workers, colleagues and the general public

Special Requirements

- This position is frequently "on call" and when on call must be able to respond immediately to an emergency failure of City infrastructure or other emergency requiring a City response
- Must possess a valid Commercial Driver's License (minimum Class B) or have the ability to obtain one within six months of employment
- Possess or ability to obtain a valid Missouri Wastewater (minimum D classification) and Water (minimum DS II classification) Operator License, and valid natural gas operator qualifications as provided for by federal and state law and regulation

Salary commensurate upon experience and qualifications. The City of New Haven offers an excellent benefits package, including health, dental and vision insurance, paid vacation and other leave benefits, and the Missouri LAGERS defined benefit pension plan. The successful candidate must pass a criminal background check, drug test and other pre-employment screenings as may be required, prior to employment with the City of New Haven.

The complete position posting, including the application and complete job descriptions, are available at New Haven City Hall. For an application and complete job description please contact City Hall, 101 Front Street, PO Box 236, New Haven, MO 63068.

Please submit application, cover letter, resume and professional references to City of New Haven, P.O. Box 236, New Haven, MO 63068 Attn: Kathleen Trentmann, City Administrator or by email to kathy.trentmann@newhavenmo.org.

The position is open until filled. The City of New Haven, Missouri is an Equal Opportunity Employer and participates in E-Verify.