



City of New Haven

101 Front Street
PO Box 236
New Haven, MO 63068



CITY OF NEW HAVEN EMERGENCY MANAGEMENT DIRECTOR

The City of New Haven, Missouri is seeking qualified candidates for the position of Emergency Management Director. This part-time position (30-40 hours per month) is responsible for planning, organizing and coordinating the activities of Emergency Management. Interacts with various groups and agencies in emergency management mitigation, preparedness, response and recovery programs. Apply for available grants to support emergency management programs.

Participates in operations during emergency situations in the activated Emergency Operations Center (EOC) and / or in the field as needed.

Demonstrated knowledge and experience, obtained from a combination of formal education and work/life experience in Emergency Planning and disaster management to include, but not limited to: severe weather events, flood events and other events.

Demonstrated knowledge of federal, state and local laws, rules, codes, guidelines and best practices relevant to emergency management.

Responsible for the overall development and implementation of all emergency preparedness policies, procedures and guidelines.

Perform other duties as assigned.

Emergency Management Performance Grant (EMPG) SEMA requires standard training which shall be completed within twelve months of hire date.

The successful candidate must pass a criminal background check, drug test, and other pre-employment screenings as may be required prior to employment with the City of New Haven.

Applicant must live within the geographical area of New Haven; (the area south of the Missouri river, north of Hwy 50, east city limits of Washington and west city limits of Hermann).

An application is available on the City website, www.newhavenmo.org. Prospective applicants should send a complete application, including resume and cover letter, to the City of New Haven, P.O. Box 236, New Haven, MO 63068, attn. Kathleen Trentmann, City Administrator. Applications may be sent by email to kathy.trentmann@newhavenmo.org.

This position is opened until filled. The City of New Haven, MO is an Equal Opportunity Employer.