

# City of New Haven

101 FRONT STREET

PO BOX 236

NEW HAVEN, MO 63068

Phone 573-237-2349 \* [www.newhavenmo.org](http://www.newhavenmo.org) \* Fax 573-237-4696

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## Help Wanted

### Part-time / Seasonal Public Works laborer

The City of New Haven is accepting applications for a part-time / seasonal laborer in the Public Works Department. Job responsibilities will include a variety of maintenance tasks and light construction work, including painting, grass-mowing, street cleaning and maintenance, janitorial duties, and other duties as may be assigned.

The person hired for this position must be at least 16 years of age; must possess a valid Missouri Driver's license; and must be able to perform a variety of physical tasks, including lifting and carrying materials weighing up to fifty pounds. A complete job description and minimum qualifications is available at New Haven City Hall.

The successful candidate must pass a physical examination, drug screen and background check prior to hiring. This position is not eligible for health insurance benefits or paid leave (vacation, sick, etc.). Pay range for this position is \$9 to \$10 per hour, depending upon experience. This position reports to the Public Works Director or his designee.

Applications are available at City Hall, 101 Front Street, New Haven, MO or on the City website, [www.newhavenmo.org](http://www.newhavenmo.org). Please submit application, cover letter, resume and professional references to City of New Haven, P.O. Box 236, New Haven, MO 63068 Attn: Kathleen Trentmann, City Administrator or by email to [kathy.trentmann@newhavenmo.org](mailto:kathy.trentmann@newhavenmo.org).

The position is open until filled. The City of New Haven is an Equal Opportunity Employer.